



American College of Physician Advisors
Meeting Name: Board of Directors
Date: August 26, 2026

Insert names of all committee members. Use an “x” for attendees and leave the box blank for members not at the meeting

Mark X	Members	Mark X	Members	Mark X	
x	1. Clarissa Barnes, Chair, ACPA Board	x	Ahmed Abuabdou, President, ACPA		
x	2. Tiffany Ferguson				
x	3. Denise Goodman				
x	4. Juliet Ugarte Hopkins				
x	5. Emeric Palmer				
Excused	6. Ritu Prasad			x	Parthavi Das, FLCO, NBM
x	7. Elizabeth (Liz) Quinn				

Topic	Discussion	Conclusions/ Recommendations	Responsible	Date
1. Roll Call – Quorum Confirmed	Quorum was established.			
2. Call to Order	Clarissa Barnes called the meeting to order.			
3. Approval of the minutes	MOTION: To approve the minutes for the March 25 Board Meeting as presented. There was a motion and a second, and the motion was passed.			

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4. Executive Committee Reports a. Education b. Member Engagement c. Operations d. Finance	Ahmed Abuabdou shared that the new structure has created a culture of accountability. He reviewed the highlights of the Executive Committee Report. Operations: -Work is being done on the 2026 Strategic Plan and will be shared at the Leadership Retreat. -The draft of the new ACPA Standard Operating Procedure has been completed and is under review by the ACPA President and Executive Committee. After this review, the draft will be shared with the Board and the broader ACPA leadership team. -CDI Committee remains on track with plans to launch CDI Bootcamp at NPAC 2027. -GAC Committee - Erin Boyd will be stepping down. The EC confirmed Joanna Kipnes as the incoming chair. -Pediatrics Committee – Developing a MOC4 workshop and will see if viable to launch in 2027 or 2028. Denise Goodman shared that she would reach out to Alyssa since she knows about the topic serving on other boards. Education: -NPAC 2026 performed well. With some remaining expenses outstanding, but a great year with likely over \$350,000 in net income. -NPAC 2027 will be in New Orleans, April 6-8 with E&F, CDI Bootcamp and Leadership Summit on April 5. The Leadership Panel will be a C-Suite Panel. -E&F being offered during Leadership Retreat to no more than 50 registrants and currently has 32 registered as of August 6. Will offer a fall E&F that will move to Chicago starting in 2027 and will align with the Board retreat, which will be based in Chicago for ease of travel and cost. ACPA-C - As of July 1, 2026 – 788 total, with 578 members and 210 nonmembers. However, the percentage of non-members has increased since 2024, and over 35% of certified individuals are now non-members, representing an area of opportunity. Will discuss different pricing models at the retreat. Perhaps survey the non-members on why they are not becoming members.			

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	Membership: -CPAL is in its third year. Currently getting ready to make the matches for the new class. An opportunity to develop talent for ACPA leadership. -CommUnity - working on building engagement on the platform. There are six interest groups and champions. Finance: -YTD Net Income: \$594,806 against a full-year budget of \$12,322 — roughly 48x plan and the strong first half of the year. This confirms and extends the \$330K–\$392K Q1 estimate reported in March. YTD income \$1,450,667 (189% of YTD budget); YTD expense \$963,720. -Transferred \$400,000 from cash to the investments -Paid Members: 1,449 — up 74 (+5.4%) since January, with steady organic growth independent of the conference cycle. -Working in succession plan to develop a pipeline for the treasurer role. Looking at one member of the Board of Directors, and a representative from the NPAC committee.			
5. Leadership Retreat Agenda	AHmed reviewed the agenda planned for the retreat and shared there would be a board meeting during lunch.			
6. Confidentiality Non- Disclosure Form	Not discussed.			
7. Board governance and succession planning	Clarissa announced that she would be stepping down from her role as Board Chair but would remain on the board. She shared she did not have the bandwidth to do the role with her new work responsibilities. The board members thanked her for all the work she has done for the ACPA. The board nominated Juliet for the role of Board Chair.			

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	Board discussed widening the board bench, term limits and potential open elections MOTION: To appoint Juliet Ugarte Hopkins as the new ACPA Board Chair. There was a motion and a second, and the motion was passed.			
8. Timing of adding additional Board members/staggered terms	Not discussed.			
	Meeting adjourned at 6:00 PM CT			

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