



American College of Physician Advisors
Meeting Name: Board of Directors
Date: March 25, 2026

Insert names of all committee members. Use an “x” for attendees and leave the box blank for members not at the meeting

Mark X	Members	Mark X	Members	Mark X	
x	1. Clarissa Barnes, Chair, ACPA Board	x	Ahmed Abuabdou, President, ACPA		
x	2. Tiffany Ferguson				
x	3. Denise Goodman				
x	4. Juliet Ugarte Hopkins				
x	5. Emeric Palmer				
x	6. Ritu Prasad			x	Parthavi Das, FLCO, NBM
x	7. Elizabeth (Liz) Quinn				

Topic	Discussion	Conclusions/ Recommendations	Responsible	Date
1. Roll Call – Quorum Confirmed	Quorum was established.			
2. Call to Order	Clarissa Barnes called the meeting to order.			
3. Approval of the minutes	MOTION: To approve the minutes for the October 2025 Board Meeting as presented. There was a motion and a second, and the motion was passed.			

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4. Confidentiality–Non-Disclosure Room	Clarissa shared that the NDA was sent to the lawyer and will be reviewed at the April BOD meeting. Ahmed Abuabdou shared that in the new structure, his role is a non-voting member and here to represent and share what the staff is doing. Clarissa welcomed Tiffany Ferguson as the new non-physician representative on the board.			
5. Review of 2 page report from ACPA Leadership a. Education b. Member Engagement c. Operations d. Finance e. President Report	Ahmed reviewed the Executive Committee Report and shared the highlights of work that he four vice presidents and the administrative staff are doing. Operations: -The 2025 physician advisor survey is now posted on the ACPA website. The survey included 48 questions with 314 participants from 41 states. There was an increase in participants from 2023. -The 2026 Strategic Planning Committee was formed with the first session scheduled for 3/26/2026. Invites to several stakeholders will be sent out soon. The plan will not be a ten-year plan like last time but be a three-to-five-year plan so that ACPA can remain agile in a landscape that is always changing. Education: -NPAC 2026 is expected to hit its financials targets if we continue to have people register for the virtual conference. Ahmed shared that NPAC is live streamed and recorded for on-demand viewing which is available a few weeks after NPAC. He also shared that Charles Locke would be speaking and bringing guests from CMS. This is the first time anyone from CMS would be attending NPAC. -Essentials and Fundamentals has not hit its target and there are no current registrations for the second Essentials and Fundamentals in New Orleans. If there is not a minimum of 25-35 attendees, the session in New Orleans will be cancelled. -Certification revenue projections have been adjusted to be more accurate in 2026. There was a concern that questions were leaked and upon investigation, it was found that the test was not compromised. To mitigate any future issues, the certification council is creating a job bank of questions for each category and exploring other alternative solutions.			

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	Member Engagement: -CPAL had one pairing drop because of a job change. CPAL members who are coming to NPAC will have the opportunity to connect in person. -CommUnity had a soft loft so that the interest group champions had time to get things set up on the platform. The champions will promote CommUnity at NPAC. The interest groups will need to be in place for six to nine months before they can become a committee. -The new editor who is a free-lancer is working out well. Finance: - 2025 Net Income: \$502,301 vs. a budgeted loss of (\$20,306), a \$522,607 favorable swing; best year on record. - January 2026 Net Income: \$384,567 vs. annual budget of \$12,322—however, this will be offset by increased operations costs over the next few months. We will have a better idea of how the financials stand in June once all NPAC expenses are recognized. The board discussed the recertification process and how attending NPAC every three years is a part of it and then taking a certification exam every six years. The group discussed using content from the committees to develop TLC modules. The board discussed monetization opportunities for ACPA's content, including selling case studies for certification supplements and creating a formal publication with advertisements. They explored transforming their monthly newsletter into a more structured publication with better formatting, table of contents, and categorized content access. The group also addressed challenges with competing certification programs like ABQAURP, noting that some health systems still view them as equivalent despite ACPA's growing recognition.			

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6. New Board- Feedback on structure/meetings	Clarissa asked the board to share with her their feedback on the new structure of the board and the EC and on the meetings.			
	Meeting adjourned at 6:30 PM CT			

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