



American College of Physician Advisors
Meeting Name: Board of Directors
Date: May 21, 2025

Insert names of all committee members. Use an “x” for attendees and leave the box blank for members not at the meeting

Mark X	Members	Mark X	Members	Mark X	
x	1. Clarissa Barnes– Chair	Excused	8. Anuja Mohla	x	Guest: Erin Boyd, GAC Committee Vice Chair
Excused	2. Ahmed Abuabdou	x	9. Emeric Palmer	x	Alyssa Riley, Vice Chair Pediatric Committee
x	3. Denise Goodman	Excused	10. Ritu Prasad		
x	4. Juliet Ugarte Hopkins	x	11. Elizabeth (Liz) Quinn		
x	5. Mary McLaughlin-Davis	x	12. Scott Ceule		
x	6. Benjamin (Ben) Kartchner	x	13. Ahmad Kilani	x	Parthavi Das, FLCO, NBM
x	7. Adriane Martin	x	14. Stephanie Van Zandt	x	Tracy Ptacek, FLCO, NBM
			15.		

Topic	Discussion	Conclusions/ Recommendations	Responsible	Date
1. Roll Call – Quorum Confirmed	Quorum established.			
2. Call to Order	Clarissa Barnes called the meeting to order.			
3. Approval of the minutes	MOTION: To approve the minutes and the consent agenda as presented. There was a motion and a second, and the motion was passed.			

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4. Reminder VP Education	Clarissa shared that the job is posted and people have time to apply. One to date. CMSA –have two free comps, reach out to Clarissa.		BOD to let Clarissa know about CMSA	
5. CPAL Wrap-up	Clarissa shared information on how the CPAL program went. She had conversations with mentors/mentees at NPAC. Bimodal experiences. Some had amazing experiences, some pairings never got started. Change the kickoff time to fall. Share best practices for next year’s cohort. Mentees had questions on resources for Physician Advisor resources that ACPA has. Suggestion to have a wrangler. The VP of Member Engagement will be managing CPAL.	Parthavi will send wrap up report.		
6. Finances including NPAC	This discussion was tabled.			
7. NPAC	<p>Scott Ceule shared an overall summary of NPAC. 114 responses for evaluation survey. 40% were first-time attendees. Seeing a similar pattern over the years. Lower scores for venue and climate. Some feedback on price because of allocation to CME. Reg fee will not change in 2026. People want to have a networking event. 80% willing to pay a fee for a networking event. The speakers had good feedback.</p> <p>Next location will be in Charlotte. E&F will be a standalone event on Monday before NPAC starts. There might be an afternoon session on Monday. NPAC will be a two-and half-day event. Looking at New Orleans in 2027. Will then look to secure 2028 and 2029.</p> <p>Suggestion made that as NPAC grows and CME funds become lower, more conferences in April put the calendar dates out sooner and not wait till the last day of NPAC to announce. Discussed other times of the year for the conference</p> <p>Sumana and Chris have expressed interest in working on NPAC again.</p> <p>Net income about \$140K. Discussion on the table about charging speakers but it will not happen in 2026. Tried the poster session for the first time.</p>			

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	<p>Additional feedback – some sessions long. Discuss get CFOs and CMOs – the decision makers are the ones getting their people there, so individuals do not have to worry about using CME dollars to attend NPAC. Discussed getting payor representation at NPAC. Scott talked to Rochelle about some people who have expressed interest.</p> <p>Be more transparent about the speaker selection process. Have some speakers who are invited and asked to speak on this specific topic. Also looking into MOC points. It won't be all talks for all specialties, but we're working on how to do it in a limited capacity. As NPAC grows, so does the number of speaker abstracts, and it becomes more competitive. Some abstract submissions could be articles for ACPA update.</p>			
8. Certification/TLC	<p>Ben Kartchner reported that 329 people are certified. Ben was concerned there would be a downturn, but it has been the opposite. He shared where we are on the budget. The update for the test and pending edits will be updated soon. Discuss needs for the platform.</p> <p>TLC – numbers are lowering financially since we need new content. It will happen later in the year.</p> <p>Recertification is a three year cycle and NPAC is part of it.</p> <p>Discuss transition of Ben from Certification Committee (14 people) to treasurer role.</p>			
9. Awards	<p>Clarissa shared that we do a good job of recognizing ACPA leadership but would like to expand that. Clarissa will send her proposal to the board.</p>	Clarissa will send the proposal.		
	<p>Denise Goodman introduced Alyssa Riley as the new Peds Chair. Discussed the transition plan. Clarissa shared that she can remain and will vote on Alyssa becoming the Peds Chair. Both Denise and Alyssa will be on board calls.</p> <p>MOTION: To approve Alyssa Riley as the new Pediatric Committee Chair. There was a motion and a second, and the motion passed.</p>			

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	Meeting adjourned at 6:00 PM CT			

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