



American College of Physician Advisors
Meeting Name: Board of Directors
Date: March 5, 2025

Insert names of all committee members. Use an “x” for attendees and leave the box blank for members not at the meeting

Mark X	Members	Mark X	Members	Mark X	
x	1. Clarissa Barnes– Chair	x	8. Anuja Mohla		
x	2. Ahmed Abuabdou	x	9. Emeric Palmer		
x	3. Denise Goodman	x	10. Ritu Prasad		
x	4. Juliet Ugarte Hopkins	x	11. Elizabeth (Liz) Quinn		
x	5. Mary McLaughlin-Davis	x	12. Scott Ceule		
x	6. Benjamin (Ben) Kartchner	Excused	13. Ahmad Kilani	x	Parthavi Das, FLCO, NBM
x	7. Adriane Martin	Excused	14. Stephanie Van Zandt	x	Tracy Ptacek, FLCO, NBM
		x	15. Al Gore		

Topic	Discussion	Conclusions/ Recommendations	Responsible	Date
1. Roll Call – Quorum Confirmed	Quorum established.			
2. Call to Order	Clarissa Barnes called the meeting to order. She did a check in with the group.			
3. Approval of the minutes	MOTION: To approve the minutes and the consent agenda as presented. There was a motion and a second, and the motion was passed.			

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4. Acknowledgement of AI's Services	Clarissa wanted to acknowledge AI for his work with ACPA. The group shared their gratitude for his work.			
5. Board retreat dates	Canceling the September virtual BOD meeting. Parthavi will send invite for the retreat which will be in Charlotte in September.	Parthavi to send the invite.		
6. Introduction to new members	Clarissa shared that Ahmad & Stephanie couldn't make today's meeting. She welcomed Ben in his new role as VP of Finance.			
7. Committee Reports - Written <ul style="list-style-type: none"> a. CDI b. Government Affairs c. Observation d. Pediatric e. Advisory Board f. NPAC g. Certification/TLC 	<p><u>CDI</u> Adriane Martin reported that they added three more members. The committee will not support ACDIS but work with Ben on ACPA-C. . Continuing to submit monthly newsletter article.</p> <p>Committee discussion underway for newsletter submission of "Case Scenario", similar to OBS Committee, but with CDI focus.</p> <p>Material Underway: Pneumonia Documentation Tips and Medical Necessity Documentation Tips</p> <p>Proposed: Hepatic Failure/Liver Disorders, Coma, Hypertensive Disorders in Pregnancy, Clinical Validity Denial "Red Flags"</p> <p><u>GAC</u> Ritu Prasad met with Society of Hospital Medicine and their counterpart that works on government affairs. They are impressed by the level of ACPA comments sent into CMS. They are looking to partner with GAC and leverage committee's expertise around post-acute denials and readmission denials. SHM has regular touchpoints with CMS and a DC day and would like ACPA GAC to join in this work. New HHS is looking at not having public comment on certain policies. The board discussed if there were any issues in collaboration with SHM. The board wants to make sure that ACPA is not lost in this and that ACPA's name is on whatever goes out. As we move</p>			

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	<p>along, might need to make a formal agreement like we have with other groups. Trying to find time for the Town Hall.</p> <p><u>Observation</u> Anuja Mohla shared that they have three new members who are engaged. Had Town Hall last week. About 120 attended. Have more questions that will need to be answered for the newsletter. Still reviewing the white paper and working on the quiz bowl for NPAC. It will be printed for NPAC. Would like to know the number of visits on the Observation page.</p> <p><u>Pediatrics</u> Denise Goodman reported on the election. Four people put names in the hat to be Vice Chair. Samantha Dallefeld will be the new vice chair. Society of critical care medicine – creating physician advisor program for them. October Town Hall – look at NICU and NICU stays. Keeping an eye on Medicaid.</p> <p><u>Advisory Board</u> Mary McLaughlin-Davis had nothing to report. Not able to get the group together. With the new group structure may have people who would be on the advisory board would now serve on the board.</p> <p><u>NPAC</u> Clarissa shared the board dinner will be Sunday night and there will be an information gathering for the CPAL attendees on Tuesday.</p> <p>Scott Ceule reported that onsite registration had to close since it sold out and there was no more space in the meeting rooms or eating spaces. Moved E&F to a room to have lectures and their meals. Needed to move them so could increase the space for NPAC. 525 will be the max. It is now virtual registration only. Numbers 511 in person, try to get E&F to 116. Revenue is lower because of comping speaker registration,</p>	FLCO to check with Juwan.		

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	<p>early bird and group registrations impacting revenue and Chicago is expensive. Not change pricing because in 2026 NPAC will be two and half days. Sponsorship revenue is up.</p> <p>It was brought up that there was a possible conflict for those who go to SHM.</p> <p>Charlotte, NC location for NPAC 2025 – April 13 is E&F – April 14-16 NPAC 2025</p> <p><u>TLC/Certification</u> Ben shared purchased since January. Several job postings now want ACPA-C certification. 247 are ACPA- Certified. There was a push to complete the exam by March 1 for those who initially purchased the exam. The exam needs to be updated. Expanded on the topics. Committee reviewing the questions.</p>			
8. Emeritus Board Discussion	In looking at bylaws how do we want it structured. Is it those who are in executive functions or those who have been engaged on committees? It has been honorary and a way to recognize them for their service. Maybe years of service above a certain level. Change the nomenclature – years of leadership, membership and contributions. Clarissa asked if members had nominations to share them with her.			
9. ACPA and advocacy/public comment	Clarissa asked the board to think about developing positions papers on key issues so they can further discuss when they meet in person. The group discussed that the college is not a clinical organization. ACPA lane is comments on CMS. We are not large enough to respond to everything but can have our position on certain things.			

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10. Financials	<p>Ahmed reported on January financials. There is an uptick on NPAC do to revenue. Will wait to see how the NPAC expenses come in.</p> <p>\$250K was moved to investments. Risk assessment needs to be redone at the end of this fiscal year.</p>			

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	Meeting adjourned at 7:08 PM ET			